

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of New Orleans Public Facility Management, Inc. was held on Wednesday, November 28, 2018 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:07 p.m. and asked for a roll call. The results were as follows:

Dottie Belletto	Present
Ryan F. Berni	Absent
Robert Bray	Absent
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Darren G. Mire	Present
Steve Pettus	Present
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was eight (8).

Chairman Rodrigue asked the audience for public comment of agenda items. Mr. Edward Parker made a comment.

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of October 31, 2018. Director Hammond moved approval, seconded by Director Mire. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval to contract with DA Exterminating Co., Inc. for Pest Control Services. Motion seconded by Director Hammond. **Motion approved.**

Treasurer Pettus moved approval to contract with Pyramid Audio Productions, Inc. for Audio Services for Mardi Gras 2019. Motion seconded by Director Belletto. **Motion approved.**

Director Guidry moved approval to contract with Skillssoft Corporation for Custom Learning Management System. Motion seconded by Treasurer Pettus. **Motion approved.**

Treasurer Pettus moved approval to contract with Cleaning Concierge, L.L.C. for General Labor. Motion seconded by Director Jacobs. **Motion approved.**

Director Belletto moved approval to contract with Jefferson Sprinkler, Inc. for Fire System Inspection Services. Motion seconded by Treasurer Pettus. **Motion approved.**

Director Guidry moved approval to contract with Industrial Engineering Co. for Steam for Clean Show 2019. Motion seconded by Director Belletto. **Motion approved.**

Director Guidry moved approval to contract with City of New Orleans Police Department Office of Police Secondary Employment for Security Detail for Events. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval to contract with International Association of Exhibitions & Events for Partnership Agreement of IAEE. Motion seconded by Director Hammond. **Motion approved.**

Director Guidry moved approval to contract with Professional Convention Management Association, Inc. for Partnership Agreement with New Orleans & Company to Market New Orleans Directly to Convention Planners. Motion seconded by Secretary Groos. **Motion approved.**

Director Guidry moved approval to ratify the contract with New Orleans & Company for Reimbursement for XplorIT Visit NO Virtual Experience. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval of the Board Resolution approving the Executive Vice President of the Ernest N. Morial New Orleans Exhibition Hall Authority and the President/General Manager of the New Orleans Public Facility Management, Inc. Contracting Authority Limits. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval of the Board Resolution approving the Executive Vice President of the Ernest N. Morial New Orleans Exhibition Hall Authority and the President/General Manager of the New Orleans Public Facility Management, Inc. Disbursements Signature Authority Limits. Motion seconded by Director Hammond. Director Hammond asked that the word “etc.” be replaced with “and electronic methods”. **Motion approved.**

Director Guidry moved approval of the Collective Bargaining Agreement between New Orleans Public Facility Management, Inc. and Ernest N. Morial Convention Center Craft Maintenance Council, New Orleans, LA. Motion seconded by Treasurer Pettus. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications report.

The 2019 Proposed Board Meeting schedule was presented.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Treasurer Pettus moved adjournment, seconded by Director Belletto. **Motion approved** and the meeting adjourned at 2:47 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, November 28, 2018 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:48 p.m. and asked for a roll call. The results were as follows:

Dottie Belletto	Present
Ryan F. Berni	Absent
Robert Bray	Absent
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Darren G. Mire	Present
Steve Pettus	Present
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was eight (8).

President Rodrigue asked the audience for public comment of agenda items. Public comment was made by Eugene Ben and Steven Kennedy.

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of October 31, 2018. Commissioner Guidry moved approval, seconded by Commissioner Hammond. **Motion approved** with no additions, corrections, deletions or changes noted.

The 2019 Budget was presented. Commissioner Guidry moved approval of the 2019 Operational Budget. Motion seconded by Secretary Groos. **Motion approved.** Commissioner Guidry moved approval of the Debt Service Budget. Motion seconded by Treasurer Pettus. **Motion approved.** Commissioner Mire moved approval of the 5 year Capital Budget. Motion seconded by Commissioner Guidry. **Motion approved.**

Commissioner Belletto moved approval to contract with Dorsey & Company, Inc. for Investment Management Consulting Services. Motion seconded by Treasurer Pettus. **Motion approved.**

Treasurer Pettus moved approval to contract with PFM Asset Management, L.L.C. for Investment Advisor Services. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval to contract with Liberty Bank & Trust Company for Fiscal Agent Services. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval to contract with Roedel Parsons Koch Blanch Balhoff & McCollister for Governmental Relations Services. Motion seconded by Commissioner Mire. **Motion approved.**

Commissioner Guidry moved approval to contract with The Capitol Group for Governmental Relations Services. Motion seconded by Commissioner Belletto. **Motion approved.**

Commissioner Belletto moved approval to contract with Populous for Consulting Services for the 5 Year Capital Improvement Plan. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Jacobs moved approval to contract with Corporate Realty for Marketing & Consulting for Development Parcels. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval to contract with Four Winds Interactive for Digital Signage Solution. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Guidry moved approval to contract with Associated Office System of Louisiana, Inc. to Furnish & Install Elevator Panels. Motion seconded by Commissioner Mire. **Motion approved.**

Commissioner Guidry moved approval to contract with Empire Janitorial Sales & Services, L.L.C. to Remove and Replace Ceiling Tiles. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Hammond moved approval to contract with J. Star Enterprises, Inc. to Furnish and Install Re-Work Pantry Floors. Motion seconded by Commissioner Belletto. **Motion approved.**

Commissioner Belletto moved approval to contract with JD Russell Consulting, L.L.C. for Small and Emerging Business Program Development. Motion seconded by Treasurer Pettus. **Motion approved.**

Commissioner Guidry moved approval to procure Performance Stage Parts with Sico America, Inc. Motion seconded by Secretary Groos. **Motion approved.**

Commissioner Guidry moved approve to ratify the contract with JCML, L.L.C. dba Landis Construction Co., L.L.C. for Construction of Linear Park Change Order 001. Motion seconded by Commissioner Jacobs. **Motion approved.**

Commissioner Guidry moved approval to ratify the contracts with (1) Dell Marketing L.P. for Storage Units and (2) W.W. Grainger, Inc. for Rework Ceilings for Kitchen. Motion seconded by Commissioner Mire. **Motion approved.**

Commissioner Guidry moved approval of the Board Resolution approving the Executive Vice President of the Ernest N. Morial New Orleans Exhibition Hall Authority and the President/General Manager of the New Orleans Public Facility Management, Inc. Contracting Authority Limits. Motion seconded by Commissioner Hammond. **Motion approved.**

Commissioner Belletto moved approval of the Board Resolution approving the Executive Vice President of the Ernest N. Morial New Orleans Exhibition Hall Authority and the President/General Manager of the New Orleans Public Facility Management, Inc. Disbursements Signature Authority Limits. Motion seconded by Commissioner Guidry. Hammond asked that the word “etc.” be replaced with “and electronic methods”. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the September 2018 Financial Reports. Commissioner Hammond moved approval, seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval to go into executive session at 3:28 p.m. Motion seconded by Commissioner Guidry. **Motion unanimously approved.**

Secretary Groos moved approval to come out of executive session at 3:37 p.m. Motion seconded by Commissioner Guidry. **Motion unanimously approved.**

President Rodrigue presented the proposed 2019 Board Schedule.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Treasurer Pettus moved adjournment, seconded by Commissioner Hammond. **Motion approved** and the meeting adjourned at 3:45 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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