

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of New Orleans Public Facility Management, Inc. was held on Wednesday, November 28, 2018 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:07 p.m. and asked for a roll call. The results were as follows:

Dottie Belletto	Present
Ryan F. Berni	Absent
Robert Bray	Absent
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Darren G. Mire	Present
Steve Pettus	Present
Bonita Robertson	Absent
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was eight (8).

Chairman Rodrigue asked the audience for public comment of agenda items. Mr. Edward Parker made a comment.

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of October 31, 2018. Director Hammond moved approval, seconded by Director Mire. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval to contract with DA Exterminating Co., Inc. for Pest Control Services. Motion seconded by Director Hammond. **Motion approved.**

Treasurer Pettus moved approval to contract with Pyramid Audio Productions, Inc. for Audio Services for Mardi Gras 2019. Motion seconded by Director Belletto. **Motion approved.**

Director Guidry moved approval to contract with Skillssoft Corporation for Custom Learning Management System. Motion seconded by Treasurer Pettus. **Motion approved.**

Treasurer Pettus moved approval to contract with Cleaning Concierge, L.L.C. for General Labor. Motion seconded by Director Jacobs. **Motion approved.**

Director Belletto moved approval to contract with Jefferson Sprinkler, Inc. for Fire System Inspection Services. Motion seconded by Treasurer Pettus. **Motion approved.**

Director Guidry moved approval to contract with Industrial Engineering Co. for Steam for Clean Show 2019. Motion seconded by Director Belletto. **Motion approved.**

Director Guidry moved approval to contract with City of New Orleans Police Department Office of Police Secondary Employment for Security Detail for Events. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval to contract with International Association of Exhibitions & Events for Partnership Agreement of IAEE. Motion seconded by Director Hammond. **Motion approved.**

Director Guidry moved approval to contract with Professional Convention Management Association, Inc. for Partnership Agreement with New Orleans & Company to Market New Orleans Directly to Convention Planners. Motion seconded by Secretary Groos. **Motion approved.**

Director Guidry moved approval to ratify the contract with New Orleans & Company for Reimbursement for XplorIT Visit NO Virtual Experience. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval of the Board Resolution approving the Executive Vice President of the Ernest N. Morial New Orleans Exhibition Hall Authority and the President/General Manager of the New Orleans Public Facility Management, Inc. Contracting Authority Limits. Motion seconded by Secretary Groos. **Motion approved.**

Treasurer Pettus moved approval of the Board Resolution approving the Executive Vice President of the Ernest N. Morial New Orleans Exhibition Hall Authority and the President/General Manager of the New Orleans Public Facility Management, Inc. Disbursements Signature Authority Limits. Motion seconded by Director Hammond. Director Hammond asked that the word “etc.” be replaced with “and electronic methods”. **Motion approved.**

Director Guidry moved approval of the Collective Bargaining Agreement between New Orleans Public Facility Management, Inc. and Ernest N. Morial Convention Center Craft Maintenance Council, New Orleans, LA. Motion seconded by Treasurer Pettus. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications report.

The 2019 Proposed Board Meeting schedule was presented.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Treasurer Pettus moved adjournment, seconded by Director Belletto. **Motion approved** and the meeting adjourned at 2:47 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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