

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, December 20, 2017 in Room 206-207 at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 1:50 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Present
Dottie Belletto	Present
Ryan F. Berni	Present
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Present

The total number present at roll call was twelve (12).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of December 6, 2017. Director Guidry moved approval, seconded by Director Hammond. **Motion approved** with no additions, corrections, deletions or changes noted.

Director Berni moved approval to contract with ThyssenKrupp Elevator Corporation for Elevator and Escalator Maintenance. Motion seconded by Director Guidry. **Motion approved.**

Director Berni moved approval to contract with DA Exterminating Co., Inc. for Pest Control Services for 2018 but to put this contract/service out for bid in 2019. Motion seconded by Director Robertson. **Motion approved.**

Vice Chairman Bray moved approval to contract with Professional Convention Management Associations, Inc. (PCMA) for Partnership Agreement to Market New Orleans Directly to Convention Planners. Motion seconded by Secretary Groos. **Motion approved.**

Director Guidry moved approval to contract with Clay Construction Group, LLC for Fire Sprinkler Line Repairs. Motion seconded by Director Smith. **Motion approved.**

Mr. Tim Hemphill, Vice President of Sales & Marketing, asked to suspend the Sales & Marketing and Communications reports due to time.

Director Smith stated that he would like to look at the P&L for the Christmas Fest event to see what the festival generated before the event takes place in 2018. Chairman Rodrigue asked that a P&L be presented by the end of the first quarter.

Director Smith exited the meeting at 2:16 p.m.

Director Banks asked Alita Caparotta to give an update of the Property and Casualty Insurance RFP process. The Insurance Committee will have a meeting in February 2018 before the February Board meeting.

Director Hammond motioned that the agenda be amended to discuss a personnel matter. Motion seconded by Director Banks. **Motion failed.**

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Director Berni moved adjournment, seconded by Treasurer Pettus. **Motion approved** and the meeting adjourned at 3:50 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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