

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, May 24, 2017 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:04 p.m. and asked for a roll call. The results were as follows:

Jay H. Banks	Absent
Dottie Belletto	Absent
Ryan F. Berni	Present
Robert Bray	Present
Alfred L. Groos	Present
Ronald Guidry	Present
Robert Hammond	Present
Eddie Jacobs	Present
Steve Pettus	Present
Bonita Robertson	Present
Melvin J. Rodrigue	Present
Michael Smith	Absent

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of March 22, 2017. Director Berni moved approval, seconded by Treasurer Pettus. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Pettus moved approval to contract with Accent on Arrangement, Inc. for Christmas Event Planning Services. Motion seconded by Secretary Groos. **Motion approved.**

Director Jacobs moved approval to contract with Rotolo Consultants, Inc. for Landscaping Services. Motion seconded by Director Berni. **Motion approved.**

Treasurer Pettus moved approval to contract with New Orleans Emergency Medical Services for Medical Services. Motion seconded by Director Robertson. **Motion approved.**

Director Guidry moved approval to contract with ThyssenKrupp Elevator Corporation for Elevator & Escalator Maintenance. Motion seconded by Secretary Groos. **Motion approved.**

Director Guidry moved approval to contract with DA Exterminating Co., Inc. for Pest Control Services. Motion seconded by Director Robertson. **Motion approved.**

Treasurer Pettus moved approval to contract with Service America Corporation for Food & Beverage Services. Motion seconded by Director Berni. **Motion approved.**

Director Berni moved approval to contract with American Society of Association Executives (ASAE) for Partnership Agreement. Motion seconded by Vice Chairman Bray. **Motion approved.**

Director Guidry moved approval to contract with HUB International Gulf South for Insurance Brokerage & Consulting Services for Employee Health and Welfare Benefits. Motion seconded by Vice Chairman Bray. **Motion approved.**

Treasurer Pettus moved approval to contract with Lavigne Oil Company of Baton Rouge, LLC for Gasoline & Diesel Fuel. Motion seconded by Director Jacobs. **Motion approved.**

Director Guidry moved approval to contract with Milspec Industries for Cords and Quads. Motion seconded by Vice Chairman Bray. **Motion approved.**

Director Jacobs moved approval to contract with N.J. Sales, LLC for Air Filters. Motion seconded by Director Hammond. **Motion approved.**

Director Robertson moved approval to ratify documents for March 2017: Rose Brand Wipers, Inc. for Tape. Motion seconded by Director Berni. **Motion approved.**

Ms. Elaine Williams, Director of Sales gave the Sales & Marketing and Communications reports in Mr. Tim Hemphill, Vice President of Sales & Marketing absence.

Mr. Robert Johnson, General Manager, reported that LWCC awarded the New Orleans Ernest N. Morial Convention Center for the second year in a row the Safest 70 Award which recognizes the Convention Center's exemplary dedication to workplace safety. Mr. Johnson thanked and recognized the joint efforts of the staff and Arthur J. Gallagher,

insurance consultant, on the achievement of this award. The Convention Center received a dividend of approximately \$180,000 attributable to the 2016 workmen compensation premium.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Director Berni moved adjournment, seconded by Treasurer Pettus. **Motion approved** and the meeting adjourned at 2:39 p.m.

ATTEST: _____
AL GROOS, SECRETARY

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