

## Finance and Audit Committee Meeting Minutes May 21, 2020

Committee Members Present:

Stephen Caputo

Al Groos

Eddie Jacobs

Bonita Robertson

Melvin Rodrigue

Walter Leger, III

The Committee was called to order at 2:03p.m.

Stephen Caputo asked if there were any public comments. There were none.

The April 14, 2020 Committee minutes were approved by Walt Leger, III and seconded by Melvin Rodrigue. Motion approved.

Richard Pengelly with PFM Asset Management LLC presented the Investment Advisor Report Qtr. 3/31.

Alita Caparotta, Vice President of Finance & Administration, Tim Hemphill, Vice President of Sales & Marketing, and Adam Straight, Vice President of Operations presented the COVID-19 Sales, Financial, & Operational Impact Report.

The Committee approved the following to go before the Board: (1) EMR Services, LLC – Elevator and Escalator Maintenance Services, (2) H.P.D. Special Detail Fund II – Security Detail Services, (3) City of New Orleans dba N.O. EMS – Emergency Medical Services, (7) Nu-Lite Electrical Wholesalers, LLC – Electrical Supplies, (8) Lavigne Oil Company of Baton Rouge, LLC – Gasoline and Fuel, (9) Roedel Parsons, Koch, Blache, Balhoff & McCollister, A Law Corporation – General Counsel Legal Services, (10) Chaffe McCall, LLP – Labor & Employment Legal Services, (11) Capital One, N.A. – Comprehensive Banking Services, and (12) Ultimate Software Group, Inc. – Human

Capital Management Software Services, (13) Four Winds Interactive, LLC – Digital Signage Solution Change Order, (14) Prismview, LLC – Digital Marquee Replacement Solution, (15) Industrial & Mechanical Contractors, Inc. – Central Plant Control Room Improvements

A motion was made by Melvin Rodrigue and seconded by Eddie Jacobs to defer approval on the following contracts until October 2020: (4) Kimberly Putman dba Kimberly Putman Coaching – Executive Coaching Services, (5) Julia A. Mines dba Julia Mines Coaching –Executive Coaching Services, and (6) Trepwise, LLC – Executive Coaching Services. Motion approved.

Alita Caparotta presented the March 2020 committee reports.

In Other Business, Alita Caparotta advised the Committee the restroom renovation project bid is to open next week, asked if there is a responsive bid, that staff may take the bid for review of the full Board. The Committee agreed.

A motion was made by Bonita Robertson and seconded by Al Gross to adjourn the meeting. The Finance and Audit Committee meeting adjourned at 3:40p.m.