

Finance and Audit Committee Meeting Minutes September 17, 2020

Committee Members Present:

Stephen Caputo

Al Groos

Melvin Rodrigue

Jerry Reyes

The Committee was called to order at 9:05am.

Stephen Caputo asked if there were any public comments. There were none.

The August 18, 2020 Committee minutes were approved by Melvin Rodrigue and seconded by Al Groos. Motion approved.

Tim Hemphill, Vice President of Sales & Marketing and Adam Straight, Vice President of Operations presented the COVID-19 Sales, Financial, & Operational Impact Report.

The Committee approved the following to go before the Board under the consent agenda: (1) EMR Services, LLC - Elevator and Escalator Maintenance Services, (2) Rotolo Consultants, Inc. – Landscaping Services, (3) STUN Design and Interactive – Website Maintenance Services, (4) Nu-Lite Electrical Wholesalers, LLC – LED Lighting Fixtures for Loading Dock and Great Hall, and (5) Eco BCG Corporation – LED Lighting Fixtures for Loading Dock and Great Hall.

Alita Caparotta presented the July 2020 committee reports. A motion was made by Melvin Rodrigue and seconded by Al Groos to approve July 2020 committee reports to be presented to the Board. Motion approved.

In Other Business brought before the Committee, Alita Caparotta presented the General Labor Analysis: Contract vs. Internal Labor report. Alita Caparotta advised that the results audit services RFP will be presented next month.

A motion was made by Melvin Rodrigue and seconded by Jerry Reyes to adjourn the meeting. The Finance and Audit Committee meeting adjourned at 9:46am.

