

Finance and Audit Committee Meeting Minutes October 20, 2020

Committee Members Present:

Stephen Caputo

Al Groos

Melvin Rodrigue

Jerry Reyes

The Committee was called to order at 9:05am.

Stephen Caputo asked if there were any public comments. There were none.

Bonita Robertson joined the meeting at 9:06am.

The September 17, 2020 Committee minutes were approved by Al Groos and seconded by Jerry Reyes. Motion approved.

Tim Hemphill, Vice President of Sales & Marketing, Alita Caparotta, Vice President of Finance & Administration, and Adam Straight, Vice President of Operations presented the Sales, Financial, & Operational Updates.

The Committee approved the following to go before the Board under the consent agenda: (1) Ungerboeck Systems International, Inc. – Venue Management Services, Maintenance Services, (2) LaPorte, A Professional Accounting Corporation – Independent Audit Services, (3) Entronix, LLC – Electronic Meter Software Services, (4) PFM Solutions, LLC – Provide Financial Modeling Software, (5) Kronos Incorporated – Timeclock Rentals , (6) Damien Walter Serauskas dba Damien W. Serauskas, P.E. – Engineering & commissioning Services for Boiler Replacement, (7) Louisiana Lift & Equipment, Inc. – Electrical Carts, AND (8) Columbia Vehicle Group – Electrical Carts.

The Committee approved the following to go before the Board under Committee Reports: (1) EMR Services, LLC – Elevator and Escalator.

Stephen Caputo asked for a nomination of a chairman pro tem to preside over the remainder of the meeting. A nomination was made by Bonita Robertson and seconded by Al Groos that Melvin Rodrigue act as chairman pro tem. There were no other nominations. Motion approved.

Stephen Caputo exited the meeting at 9:50am.

Alita Caparotta presented the August 2020 committee reports. A motion was made by Bonita Robertson and seconded by Al Groos to approve the reports to be presented to the Board. Motion approved.

There was no Other Business to come before the Committee.

A motion was made by Bonita Robertson and seconded by Al Groos to adjourn the meeting. The Finance and Audit Committee meeting adjourned at 9:59am.

