

## **Finance and Audit Committee Meeting Minutes December 8, 2020**

Committee Members Present:

Stephen Caputo

Eddie Jacobs

Jerry Reyes

Melvin Rodrigue

The Committee was called to order at 9:01 a.m.

Stephen Caputo asked if there were any public comments. There were none.

The November 12, 2020 Committee minutes were approved by Eddie Jacobs and seconded by Jerry Reyes. Motion approved.

Tim Hemphill, Vice President of Sales & Marketing and Alita Caparotta, Vice President of Finance & Administration presented the Sales & Financial Updates.

The Committee approved the following to go before the Board under the consent agenda: (1) Barrett Wiley dba Cleaning Concierge, LLC – General Labor, (2) PFM Asset Management LLC – Investment Advisor Services, (3) Rae Security Southwest, LLC – Video Surveillance Solution, and (4) PSX, Inc. – Wireless Intercom Equipment.

Alita Caparotta presented the October 2020 committee reports.

In Other Business, the proposed 2021 Finance & Audit Committee meeting schedule was presented.

A motion was made by Melvin Rodrigue and seconded by Eddie Jacobs to adjourn the meeting. The Finance and Audit Committee meeting adjourned at 9:35am.